

JOB ANNOUNCEMENT

The Washington State Office of Superintendent of Public Instruction (OSPI) is seeking a visionary and dynamic leader to join the OSPI team as the **Achievement Gap/CISL Facilitator/ Trainer**. This critical and innovative full-time position is based in Olympia, Washington. Interested candidates are encouraged to visit the OSPI website (www.k12.wa.us) to gain insight into the agency's mission and strategic plan.

OSPI Mission and Vision

In collaboration with educators, students, families, local communities, business, labor, and government partners, the Office of Superintendent of Public Instruction leads, supports, and oversees K-12 education, ensuring the success of all learners. Washington's education system prepares each student to live, learn and work as productive citizens in the 21st century.

Position Description

As part of a team in the Center for the Improvement of Student Learning (CISL), the Facilitator/ Trainer will be primarily focused on facilitating educator and community access to research and educational improvement materials focused on reducing the achievement gap in Washington Schools.

Secondarily the Facilitator/ Trainer will assist the Equity and Civil Rights Office and the Early Career Educator Development (BEST) in Achievement Gap related content development and will provide training, professional development and "best practices" materials. This includes convening stakeholder forums, conducting focus groups and surveys, and making presentations. This position will involve teaching/ training/facilitating various groups and providing technical assistance to address the expressed needs in support of student learning.

Key projects include: the identification and documentation of best practices related to teaching, learning and family involvement; planning and implementing a conference for parents; and developing useful tools for parents and educators to support learning. The person who fills this position will play an instrumental role in the development and implementation of projects related to this initiative.

In addition, the position will act as liaison and facilitator of the cross training component of OSPI's school-to-school project. This role entails communication with low performing schools to encourage their participation in a funded opportunity to have their instructors and program staff experience firsthand schools that have sustained improvement and success in dealing with the achievement gap and disparities in drop-out rates between students of color and Euro-American students. Responsibilities include setting program goals and expectations of participating schools and monitoring progress towards those goals.

Typical Work:

- Provide and plan on-site and long-distance (i.e.: webinars, k-12, etc) training and technical assistance to groups using Achievement Gap and CISL products
- Collaborate with various groups, including: agency staff, learning organizations, community-based groups and parents, to inform the development of useful and practical products that support the reduction of the Achievement Gap
- Under the supervision of program lead and the Equity Director and working directly with CISL Communication Specialist on development of content for publications, newsletters, and web-based resources, including but not limited to:
 - o The Achievement Gap e-newsletter and the CISL web-based clearinghouse
 - o Executive, annual and legislative reports
 - o Summits, conferences and other training events
 - o School-to-school program and products

- o Publication of "Best Practice" research and technical assistance materials
- Provide support for the facilitation of the state's Achievement Gap Oversight and Accountability Committee
- Assists higher-level staff in the preparation of complex comprehensive plans, summaries, recommendations, progress or special reports. Collect information and data for CISL report to Legislature and to evaluate effectiveness of CISL's services. Coordinate the team's effort to write reports to the legislature.
- Plan and facilitate conversations about critical education reform issues - including: family involvement, the achievement gap, and math and science education.
- Develop, coordinate and facilitate an array of special events and activities supporting family involvement in schools and education reform efforts across the state.
- Ability to travel in-state

Desirable Qualifications:

- Bachelor's degree
- Experience in classroom instruction
- Experience in working with a variety of public, non-profit and/or private agencies, organizations, and/or levels of government
- Strong group facilitation, technical assistance and training skills with multicultural and inter-disciplinary groups
- Ability to build positive working relationships with a range of individuals and groups, including the Achievement Gap Team, OSPI leadership, agency staff, parents, legislators and community members
- Detail-oriented, superior organizational skills and ability to multi-task
- Experience working with multiple racial, ethnic and socio-economic groups
- Strong commitment to the principles of trust, teamwork and collaboration
- Strong self-starter with a positive, can-do attitude, with ability to work both independently and as a team member in a fast-paced environment under tight deadlines

- Exceptional communication skills, Including experience working effectively with colleagues and clients from diverse cultural, ethnic and linguistic backgrounds
- Proficiency in priority languages other than English (i.e.: Spanish, Somali, Russian)

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This position serves at the pleasure of the Superintendent and is exempt from civil service laws. The annual compensation maximum salary is **\$50,836** per year and will depend upon experience, educational background, and qualifications. Washington State has a generous benefit package including health, dental, and life insurance, retirement, and an optional deferred compensation program. You may go to www.drs.wa.gov for information on retirement benefits and www.hca.wa.gov for health insurance information.

Application Process

Those interested in this position may apply by submitting a letter of interest specifically addressing the qualifications listed in this announcement, a current resume, a complete list of five or more personal and professional references, and the optional affirmative action information request below.

Please send all the application materials to:

Kristin Collins, Human Resource Consultant

Office of Superintendent of Public Instruction

600 Washington Street Southeast/Post Office Box 47200

Olympia, Washington 98504-7200

Voice/Message: (360) 725-6270; FAX: (360) 664-0567

E-mail: Kristin.Collins@k12.wa.us Internet: <http://www.k12.wa.us>

Please be aware that agency hiring authorities reserve the right and may exercise the option to make a hiring decision prior to the conclusion of the recruitment process.

Electronic application packages are encouraged and should be sent in *MS Word format only*.